



Hady Primary School and Nursery

Acceptable Use of IT Policy for Pupils

Governor minute number	
Date agreed	
Revision date	
Reviewed signature	

Letter for Parents Regarding IT Usage in School

Hady Primary School Responsible Internet Use

As part of your child's curriculum and the development of ICT skills, Hady Primary School is providing supervised access to the Internet. We believe that the use of the World Wide Web and e-mail is worthwhile and is an essential skill for children as they grow up in the modern world. Please would you read the attached Rules for Responsible Internet Use, and sign and return the consent form so that your child may use Internet at school.

Our school Internet provider operates a filtering system that restricts access to inappropriate materials.

Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the School cannot be held responsible for the nature or content of materials accessed through the Internet. The School will not be liable for any damages arising from your child's use of the Internet facilities.

Should you have any queries, please get in touch.

Yours sincerely

Mrs S Chapmam

Headteacher

Agreement for Pupils Regarding IT Usage in School

Hady Primary School Responsible Internet Use

We use the school computers and Internet connection for learning. These rules will help us to be fair to others and keep everyone safe.

- I will ask permission before entering any Web site, unless my teacher has already approved that site.
- I will not look at or delete other people's files.
- I will not bring external hard drives into school without permission.
- I will only e-mail people I know, or my teacher has approved.
- The messages I send **will** be polite and sensible.

- When sending e-mail, I will not give my home address, or phone number, or arrange to meet someone.
- I will ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know.
- I will not use any chat rooms on the Internet.
- If I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
- I know that the school may check my computer files and may monitor the Internet sites I visit.
- I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers.

The school may exercise its right by electronic means to monitor the use of the school's computer systems, including the monitoring of web-sites, the interception of e-mail and the deletion of inappropriate materials in circumstances where it believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful.

Please complete, sign and return to the class teacher. This information will be kept whilst your child is a pupil at this school.

1 Pupils name:

Year:

Pupils Agreement

I have read and I understand the school Rules and Responsible Internet Use.

I will use the computer system and Internet in a responsible way and obey these rules at all times.

Pupils to draw a picture of themselves or sign their name which ever is appropriate.

Signed

(pupil).....**Date**.....

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2 Parent's Consent for Internet Access

I have read and I understand the school rules for responsible Internet use and give permission for my son/daughter to access the Internet.

I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials.

I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet.

I agree that the school is not liable for any damages arising from use of the Internet facilities.

Signed
(parent).....**Date**.....
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